

January 16, 2018 Board Minutes

Preservation Parks of Delaware County

12 PM Hogback Ridge Park

**Attendees:**

Board: John Bader, Bruce Ruhl

Staff: Kyle Pace, Dennis Welch, Bonnie Houk, Matt Simpson, Rich Niccum, Tony Benishek, Chris Roshon, Mary Van Haaften, Tom Curtin

Public: Amy Tovar

**Call to order:** J. Bader called the meeting to order at 12:01 PM, roll call was taken, B. Ruhl and J. Bader present.

**Adoption of Agenda:** B. Ruhl made a motion to revise the meeting time on the agenda to 12 PM and adopt it as amended. J. Bader seconded, both members voted aye.

**Approval of:** B. Ruhl moved to approve the December 18, 2017 meeting minutes as presented, J. Bader seconded, both members voted aye.

**Budget Report:** B. Ruhl moved to accept the monthly budget report as presented, J. Bader seconded, both members voted aye.

**Open to the Public:** Amy Tovar announced that The Friends of Preservation Parks have established a Golden Tree Award to recognize businesses and individuals who have gone above and beyond in their support for Preservation Parks' levy efforts. The award will be presented to Genti Koci of Opa Grill and Tavern and Scott Shipman of Champion Feed and Pet Supply.

**Park Updates:** Director Curtin reported that the Hubbell Foundation does not have a specific area of interest and their donation can be used for general Park purposes.

**New Business:**

1. Reappointment of a Board Member: B. Ruhl reported that Probate Judge Hejmanowski re-appointment him as a Board Member for a term of three years.
2. Election of Officers: B. Ruhl moved that J. Bader serve as Board Chair for 2018, J. Bader seconded. Both members voted aye. J. Bader moved that B. Ruhl serve as Vice Chair for 2018, B. Ruhl seconded, both members voted aye.
3. Employee Handbook Revisions: B. Ruhl moved to table discussion of revisions to the Employee Handbook until the February Board meeting. J. Bader seconded, both members voted aye.
4. Marathon easement access: B. Ruhl moved to allow Marathon Petroleum Corporation to construct a gravel access drive within their easement at River Run Park. The drive will be installed to Park District specifications. J. Bader seconded, both members voted aye.
5. Hyatts Road Sanitary Easement: The Delaware County Sanitary Engineer's office is requesting revisions to an existing sanitary easement along Hyatts Road at the north end of Shale Hollow

Park. The easement area and alignment will remain the same; however, the language needs to be revised to meet current code requirements and sanitary force main design. The Sanitary Engineer's office has provided revised easement language. PPD legal counsel has reviewed it and recommends including language to hold Preservation Parks harmless in the event of a damaging or injurious event and to permit park uses within the easement such as entrance drives, trails, landscaping and other similar activities. Staff will submit the recommended changes to the Engineer's office.

**Department Reports:** Accepted as presented.

**Old Business:**

1. Revised 2018 Budget: B. Ruhl moved to approve Resolution #2018-366, a revision of the Park District's 2018 budget based on the Auditor's certification of the District's year-end cash balance. J. Bader seconded, both members voted aye.

**Executive Session:** B. Ruhl moved to go into executive session at 12:39 PM for the purpose of land acquisition and personnel. J. Bader seconded, both members voted aye.

1. Land
2. Personnel

The Board returned to regular session at 1:15 PM.

**Regular Session:** B. Ruhl moved to add a Park Tech position to the Operations Department. J. Bader seconded, both members voted aye.

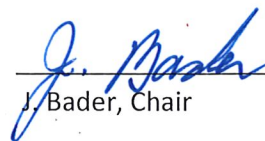
J Bader moved to adjourn at 1:18 PM, B. Ruhl seconded, both members voted aye.

Respectfully submitted,



---

Tom Curtin, Executive Director



---

J. Bader, Chair