

November 13, 2017 Board Minutes

Preservation Parks of Delaware County

1 PM Hogback Ridge Park

**Attendees:**

Board: Dan Boysel, John Bader, Bruce Ruhl

Staff: Kyle Pace, Dennis Welch, Bonnie Houk, Matt Simpson, Rich Niccum, Sue Hagan, Tony Benishek, Chris Roshon, Mary Van Haaften, Tom Curtin

Public: None

**Call to order:** D. Boysel called the meeting to order at 1:04 PM, roll call was taken, all members present.

**Adoption of Agenda:** B. Ruhl moved to approve the agenda as revised, D. Boysel seconded, all members voted aye.

**Approval of Minutes:** J. Bader moved to approve the October 12, 2017 meeting minutes as presented, B. Ruhl seconded, all members voted aye.

**Budget Report:** D. Boysel moved to accept the monthly budget report as presented, B. Ruhl seconded, all members voted aye.

**Open to the Public:** None

**Park Updates:**

The barn loft at Gallant Farm is under construction; white oak is the main timber material. Two bays are nearing completion; the third bay will incorporate stairs and a railing will be added to the loft.

Park Operations staff have begun constructing the 14' x 14' fishing pier at Gallant farm. Footers are installed.

Matt Simpson and Mary Van Haaften attended the Delaware County Trail Committee Open House. Sixty members of the public attended to express their interest and support for the proposed Delaware County Trail System Master Plan.

Delaware County Foundation Quarterly reports for July 1, 2017 through September 30, 2107 were presented. The Preservation Parks fund has a balance of \$13,685.62 and the Amy Clark-Bader Fund has a balance of \$2,023.50.

M. Van Haaften shared that a memorial for former park commission Jim Bargar is being planned at Blues Creek. A plaque recognizing his service to the parks, including his work to help create the Preservation Parks system, will be placed on a rock near a trail head.

**New Business:**

1. The 2018 Draft Budget was presented to the Board. B. Ruhl requested more detail regarding increased expenses in certain departments. Staff will add notes to explain the increases and send a revised budget to the Board prior to the December Board meeting.
2. B. Ruhl moved to approve the out-of-state travel/training request for Liz Neroni. J. Bader seconded, all members voted aye.

3. B. Ruhl moved to approve Resolution #2017-361 to establish budget org keys for tracking funds received from a Clean Ohio Greenspace Grant for Alum Creek Phase 3 and the Recreational Trails Program (RTP) grant for paving the Sandel Legacy Trail. J. Bader seconded, all members voted aye.
4. B. Ruhl moved to approve the revision to Employee Handbook as presented regarding Professional development. J. Bader seconded, all members voted aye.
5. D. Boysel moved to approve the proposed Service Recognition Award policy which will acknowledge years of service with a gift not to exceed \$5.00 for each year of service according to the following schedule: 5, 10, 15, 20, 25 and 30 + years. J. Bader seconded, all members voted aye.

**Department Reports:** Accepted as presented.

**Old Business:** None

**Executive Session:** B. Ruhl moved to go into executive session at 2:11 PM for the purpose of discussing land acquisition and compensation of park employees. J. Bader seconded, roll call was taken, all members voted aye.

1. Land
2. Personnel

**Regular Session:** The Board returned to regular session at 3:41 PM and took the following action:

B. Ruhl moved to renew the Anthem Health Insurance coverage at an increase of 6.1%, and 3% merit raises and market adjustments for staff beginning with the first pay in January 2018. D. Boysel seconded, all members voted aye.

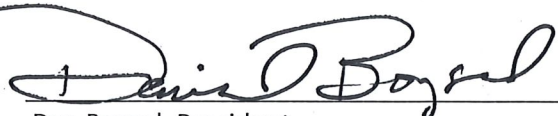
D. Boysel moved to authorize the Executive Director and Deputy Director to negotiate for land in Scioto Township, Trenton Township, Liberty Townships and Sunbury Village as presented. J. Bader seconded, all members voted aye.

D. Boysel moved to adjourn at 3:51 PM, J. Bader seconded, all members voted aye.

Respectfully submitted,



Tom Curtin, Executive Director



Dan Boysel, President