

Board Minutes March 9, 2018
Preservation Parks of Delaware County
1 PM Hogback Ridge Park

Attendees:

Board: John Bader, Bruce Ruhl, Glenn Marzluf

Staff: Kyle Pace, Dennis Welch, Bonnie Houk, Matt Simpson, Rich Niccum, Sue Hagan, Tony Benishek, Chris Roshon, Mary Van Haaften, Tom Curtin

Public: Amy Tovar

Call to order: J. Bader called the meeting to order at 1:00 PM, roll call was taken, all members present.

Adoption of Agenda: B. Ruhl moved to approve the agenda as presented, G. Marzluf seconded, all members voted aye.

Approval of Meeting Minutes: B. Ruhl moved to approve the February 1, 2018 regular meeting minutes as presented, J. Bader seconded. B. Ruhl and J. Bader voted aye. G. Marzluf abstained.

B. Ruhl noted that the potential start date for culvert repair in the February 13, 2018 special Board meeting minutes should be February 19 rather than January 19. B. Ruhl moved to approve the February 13, 2018 special Board meeting minutes as amended, G. Marzluf seconded, all members voted aye.

Budget Report: B. Ruhl moved to accept the monthly budget report as presented, G. Marzluf seconded, all members voted aye.

Open to the Public: None.

Park Updates:

The culvert repair at Hogback Ridge Park was completed on time and within budget.

T. Curtin reported that Greg Songer of the Public Entities Pool of Ohio performed a Loss Control Audit of the Park District. No risk management recommendations were made.

Quarterly statements from the Delaware County Foundation have been received for the following funds:
The Preservation Parks Fund - \$13,853.65; Amy Clark-Bader Bird Sanctuary Fund - \$2,003.34.

The Park District has been named as a beneficiary in the will of Margaret Jones. The estate is currently going through the probate process and it will be several weeks to receive information regarding a dispersal to Preservation Parks.

New Business:

1. Requests for proposals for strategic planning were received from Planning Next, 110%, Pros Consulting, and Heller & Heller. After reviewing all proposals staff recommended awarding the contract to Heller & Heller. G. Marzluf moved to award the Strategic Plan consultant contract to Heller & Heller in an amount not to exceed \$48,300. B. Ruhl seconded, all members voted aye.
2. Staff provided the Board with information outlining the program goals and applicant requirements for participating in the Park District's Community Multi-Use Trail Improvement Grant (CTIG) program. The program aligns with the results of the Park District's Awareness Survey and the County's Economic Development Survey regarding the public's desire for trails, and Preservation

Parks' efforts to create multi-use trails. The Park District will budget up to \$100,000 per year for the grant program, depending on funding set aside for park projects. Applications will be due in the fall with grant award notification in November/December and expenditure and reimbursement of funds in 2019. B. Ruhl noted a reference to CPIG to be revised to CTIG. B. Ruhl moved to approve the CTIG program as presented, G. Marzluf seconded, all members voted aye.

3. Principal Financial Group notified the Park District that renewal rates will not increase for Group Term Life Insurance, Accidental Death and Dismemberment, Long Term Disability and Dental Insurance for the upcoming period beginning May 1, 2018. G. Marzluf moved to approve renewal of the Districts' contract with Principal Financial group, B. Ruhl seconded, all members voted aye.
4. Quote requests were issued to five contractors for demolition of the Hing House at Shale Hollow; two quotes were received: Fisher Excavating: \$16,000 plus \$5,000 to remove the asphalt driveway, and Colvin Gravel: \$24,518 plus \$8,510 to remove the asphalt driveway. Staff recommended award of the demolition contract to Fisher Excavating. G. Marzluf moved to award the Hing house demolition contract to Fisher Excavating in the amount of \$21,000 for both the house and driveway removal, B. Ruhl seconded, all members voted aye.
5. The next Board meeting was scheduled for April 13 at 1 PM at Hogback Ridge Park and the 2018 Board Retreat was scheduled for April 17th at 1 PM (location to be determined).

Department Reports: Accepted as presented.

Old Business:

1. Park District legal counsel reviewed and approved the revised Hyatts Road Sewer easement language that protects PPDC from any responsibility for damage caused by the construction, installation, use and maintenance of the sewer line. B. Ruhl moved to approve the easement as revised, G. Marzluf seconded, all members voted aye.
2. Legal counsel reviewed and revised the employee handbook. B. Ruhl moved to approve the revisions to the Employee Handbook. G. Marzluf seconded, all members voted aye.
3. Resolution #2018-367: G. Marzluf moved to approve Resolution 2018-367 adding two staff to the list of approved credit card holders while reducing the credit limit on one position. The changes will increase the overall credit card limit from \$14,000 to \$14,500. B. Ruhl seconded, all members voted aye.

Executive Session: B. Ruhl moved to go into executive session at 2:17 PM for the purpose of land acquisition. G. Marzluf seconded, roll call was taken and all members voted aye

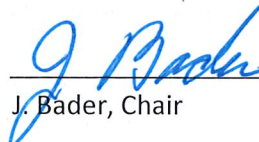
The Board returned to regular session at 2:53 PM, no action was taken.

G. Marzluf moved to adjourn the meeting at 2:55 PM, B. Ruhl seconded, all members voted aye.

Respectfully submitted,



Tom Curtin, Executive Director


J. Bader, Chair