

Board Minutes April 13, 2018

Preservation Parks of Delaware County

1 PM Hogback Ridge Park

**Attendees:**

Board: John Bader, Bruce Ruhl, Glenn Marzluf

Staff: Kyle Pace, Dennis Welch, Bonnie Houk, Matt Simpson, Rich Niccum, Sue Hagan, Tony Benishek, Chris Roshon, Sandra McBrearty, Mary Van Haaften, Tom Curtin

Public: Amy Tovar

**Call to order:** J. Bader called the meeting to order at 1:00 PM, roll call was taken, all members present.

**Adoption of Agenda:** B. Ruhl moved to approve the revised agenda as presented, G. Marzluf seconded, all members voted aye.

**Approval of Meeting Minutes:** G. Marzluf moved to approve the March 9, 2018 Board meeting minutes as presented, B. Ruhl seconded, all members voted aye.

**Budget Report:** B. Ruhl moved to approve the monthly budget report as presented, G. Marzluf seconded, all members voted aye.

**Open to the Public:** Amy Tovar inquired about the status of the wildflower protection area within the natural play area at Shale Hollow Park. She was assured that staff would be taking the necessary steps to protect the flowers and agreed to meet staff on site to assist in delineating the protection area.

**Park Updates:**

Natural Resource Manager C. Roshon updated the board on the U.S. Forest Service's Ash Tree Study. The Forest Service is interested in establishing an experimental green and white ash study area at Alum Creek phase 2. The proposed plot is 320' x 220' and would contain about 600 ash trees grafted from live ash specimens found lingering after emerald ash borers killed a majority of nearby ash trees. The area would not interfere with future facility or trail plans. The board is interested in exploring this partnership further; a Memorandum of Understanding will be presented to them in the coming months for consideration.

Deputy Director M. Van Haaften updated the Board on community surveys and engagement sessions with staff, focus groups, and key leaders as part Strategic Planning process.

Senior Park Planner M. Simpson reported that the entrance drive at Hogback Park will be closed on April 19 for additional culvert work. The park will remain open; staff and visitors will be directed to the annex parking lot.

**New Business:**

1. Insurance Renewal: B. Ruhl moved to renew the Park District's Liability Insurance with Public Entities Pool in the amount of \$39,816. G. Marzluf seconded, all members voted aye.
2. Contract Award: Staff reviewed three proposals for design development services for the Logan property and recommended awarding the contract to OHM. G. Marzluf moved to award the professional services contract to OHM in an amount not to exceed \$45,000. B. Ruhl seconded, all members voted aye.
3. Resolution #2018-368: G. Marzluf moved to approve Resolution #2018-368 Supplemental Appropriation for election fees, tax settlement fees, and land acquisition. B. Ruhl seconded, all members voted aye.
4. Surplus Property: G. Marzluf moved to declare three couches and two chairs as surplus property (valued less than \$2,500.00). B. Ruhl seconded, all members voted aye.

**Department Reports:** Accepted as presented.

**Old Business:**

1. Director T. Curtin informed the Board that Rita Au has made significant progress in her duties as executor of the Jones Estate. She has arranged for Garth's to remove and auction much of the furniture and will hold an estate sale to dispose of what remains.

**Executive Session:** B. Ruhl moved to go into executive session at 1:50 PM for the purpose of discussing land acquisition. G. Marzluf seconded, roll call was taken and all members voted aye.

The Board returned to regular session at 2:10 PM, no action was taken.

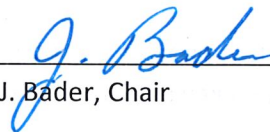
The Board discussed the dates of future Board meetings in re: to their respective schedules. J. bader needed to check his schedule to determine his availability for the May meeting.

G. Marzluf moved to adjourn the meeting at 2:22 PM, B. Ruhl seconded, all members voted aye.

Respectfully submitted,



Tom Curtin, Executive Director



J. Bader, Chair

Board Retreat Agenda April 17, 2018

Preservation Parks of Delaware County

1 PM Mac Building, 5820 Columbus Pike, Lewis Center

**Call to order:** J. Bader called the meeting to order at 1:04 PM, roll was taken, all members were present.

**Adoption of Agenda:** B. Ruhl moved to approve the agenda as presented. G. Marzluf seconded, all members voted aye.

**Approval of minutes:** None

**Budget Report:** None

**Open to the Public:** None

**Park Updates:** None.

**New Business:**

1. **Pay scale evaluation:** Staff and the Board discussed current pay ranges and classifications. This structure was last adjusted in 2014 and will need to be reviewed in relation to current market conditions. Staff initiated the idea of identifying the low-income level for Delaware County and using that as one of the benchmarks in the adjustment to the current pay ranges. The Board directed staff to work with consultant Chris Belz, who initially created the pay classifications and ranges, on a wage survey to determine the current market rates for park employees.
2. **Char-Mar trailside camping:** The Park District can provide primitive camp sites for bicyclists touring along the Ohio to Erie Trail at Char- Mar Ridge Park. Two sites would be made available with tent pads, picnic tables and bike racks. The sites would be offered free on a first come first served bases for single night stays, campers would fill out a form on site with personal information and call the Park Police to alert them to their presence. Staff will meet with Genoa Township Officials and notify neighbors for input prior to establishing the camp sites.
3. **SHP southern primitive trail:** The Board reviewed possible primitive trail alignments within the southern reaches of Shale Hollow Park. The Board directed staff to continue developing trail concepts and to investigate the possibility of acquiring land that would contribute to creating trails in this part of the park.
4. **Foundation update:** The Park District received a proposal from Goettler Associates to identify and enlist individuals in establishing a foundation to support the mission of the Park District. The consultants will also establish strategic goals and objectives for the first year and a half of the Foundation's operation. The Board expressed their support for the proposal.
5. **Potential Preservation Parks mitigation bank:** Wetland mitigation banks have been used to establish parks and pay for all or a significant amount of the land acquisition costs through the sale of mitigation credits. Staff will be meeting with OEPA to discuss this concept and with representatives at Five Rivers Metroparks to learn about their wetland mitigation bank.

6. **Name & logo:** Staff and Board revisited an earlier discussion re: renaming the park district and redesigning the park logo. Given the success of the awareness campaign and successful passage of the levy the Board decided not to entertain a name change and directed staff to solicit concept designs for a new park logo. Staff will work with the treetree Agency on the logo redesign.
7. **Off-trail exploration:** Staff presented a proposal that would modify park rules and regulations allowing park visitors to go off trail. This proposal is patterned off the successful implementation of this practice in other park districts. Experience shows that most people prefer to stay on trails, while those who venture off trail do not negatively impact the adjacent environment. The Board recommended that staff choose two parks and experiment with this practice before implementing park district wide.
8. **Strategic plan update:** the Board reviewed focus group participant and key leaders lists to be interviewed as part of the strategic planning process, along with staff and the Board. Stakeholder interviews are scheduled for May 15 and 16. The Board also received draft community surveys for review and comment.

**Department Reports:** None

**Old Business:** None

**Executive Session:** B. Ruhl moved to go into executive session at 3:05 pm for the purpose of discussing land acquisition. G. Marzluf seconded, roll call was taken and all members voted aye.

1. Land

The Board returned to regular session at 3:25 pm. No action was taken.

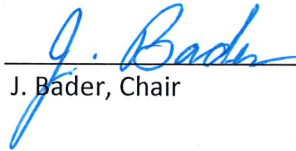
B. Ruhl moved to adjourn the meeting at 3:26 pm, G. Marzluf seconded, all members voted aye.

Respectfully submitted,



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Tom Curtin, Executive Director



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J. Bader, Chair