



MINUTES

Preservation Parks of Delaware County
March 13, 2014 – 1:00 P.M.
Hogback Ridge Preserve
2656 Hogback Road, Sunbury, Ohio

ATTENDEES: John Bader, Dan Boysel, Bruce Ruhl, Rita Au, Tony Benishek, Frank DiMarco, Sandra McBrearty, Ted Miller, Rich Niccum, Kara Spriggs, Mary Van Haften, Dennis Welch

GUESTS: Jim Bargar, Tom Curtin

D. Boysel introduced Tom Curtin as the new Executive Director of Preservation Parks, beginning March 24, 2014.

The meeting was called to order by Chairman D. Boysel at 1:02 P.M.

Review of Minutes. After the review of each set of Minutes, and having no changes or corrections, the following action was taken for the following Minutes:

- January 9, 2014 – Revised – B. Ruhl moved; J. Bader seconded to approve. Motion carried.
- February 13, 2014 – B. Ruhl moved; J. Bader seconded to approve. Motion carried.
- February 14, 2014 – B. Ruhl moved; J. Bader seconded to approve. Motion carried.
- February 18, 2014 – B. Ruhl moved; J. Bader seconded to approve. Motion carried.

Review of Monthly Budget Review. After reviewing the budget report for February 2014, and finding no issues, J. Bader moved to approve the expenditures for the month of February, 2014, as presented. B. Ruhl seconded. The motion carried.

Public Participation. None was offered.

NEW BUSINESS

1. Request for Professional Leave. No requests were presented.
2. ODNR Boating Facility Grant Authorization. After a discussion regarding the proposed design, authorization was given to submit an application to receive grant funding for the construction of a boating access at River Run Preserve.
3. Employee Wellness Check Allocation. T. Benishek presented a request to continue to fund wellness checks for the employees of Preservation Parks, to be provided by the Delaware County General Health District. B. Ruhl moved to fund said program at a cost not to exceed \$1000; J. Bader seconded. The motion carried.
4. Open House Allocation. D. Boysel read a resolution recognizing Rita Au for her 25 years of service as Executive Director of Preservation Parks and requested that the Board authorize up to \$1200 to cover the cost of a public Retirement Open House for her. J. Bader moved and B. Ruhl seconded to approve that cost. The motion carried.

5. BCP Restroom Contract. T. Miller presented the bid tabulation information for the construction of the restroom facility at Blues Creek Preserve. Six bids were submitted, with Tyeveco having the lowest bid, at \$194,000. Ted recommended awarding the contract to Tyeveco, not only because they were the low bidder, but also because Tyeveco was the company which had constructed the identical restroom facility at Char-Mar Ridge Preserve and they had been a very good company with which to work. B. Ruhl moved to accept T. Miller's recommendation and award a contract in the amount of \$194,000, for a single prime contract, to Tyeveco for the construction of a restroom facility at Blues Creek Preserve. J. Bader seconded. The motion was approved.
6. Delaware County Fair Sponsorship Proposal. R. Au provided information regarding a proposal from the Delaware County Fair for the Park District to sponsor a butterfly house at the 2014 fair at a cost of \$4000. R. Niccum and R. Au both expressed concerns regarding the actual display of the butterflies and the cost involved, with neither recommending acceptance of the sponsorship. The Park Commissioners agree and Preservation Parks will not participate with such a sponsorship.
7. Biennial Audit. R. Au reported that the biennial audit had begun on March 10th.

REPORTS

OLD BUSINESS

1. Update on CleanOhio Conservation Fund Grant. R. Au reported that Preservation Parks had received the highest ranking of the three projects submitted and had been awarded \$831,500 for the acquisition of 105 acres in Delaware Township.
2. Vacation Policy. Tabled.
3. SHP Fencing Update. M. Van Haaften reported that several bids had been received for the removal and relocation of a portion of the perimeter fencing at Shale Hollow Preserve. She stated that PPD Staff could remove the current fence as a cost saving to the Park District. J. Bader moved to accept the bid submitted by Able Fencing for the relocation of the fence only, not the removal. B. Ruhl seconded. The motion was approved.

EXECUTIVE SESSION. At 2:20 P.M., B. Ruhl moved to convene an Executive Session for the potential purchase of land for public purposes. J. Bader seconded. All Commissioners voted Aye during a roll call vote. The Executive Session was adjourned and the General Session reconvened at 2:36. The following action was taken:

1. B. Ruhl moved and J. Bader seconded to purchase 2.33 acres adjoining Shale Hollow Preserve at a cost of \$20,000 per acre, for a total of \$46,600, with a scheduled purchase of late 2014 or early 2015. The motion carried.
2. D. Boysel moved to accept the conditions of the contract to employ Tom Curtin as Executive Director, beginning March 24, 2014. B. Ruhl seconded. All Commissioners voted Aye during a roll call vote. The motion was approved.
3. B. Ruhl moved and J. Bader seconded to adjourn the meeting at 2:38 P.M.

The next meeting was scheduled for April 10, 2014, 1:00 P.M., at Hogback Ridge Preserve. The Minutes received the following action:

Voting Aye Thereon:

Voting Nay Thereon:

Aye
Dan Boysel, Chair, Park Commissioner

Dan Boysel, Chair, Park Commissioner

Aye
John Bader, Park Commissioner

John Bader, Park Commissioner

Aye
Bruce Ruhl, Park Commissioner

Bruce Ruhl, Park Commissioner

Certified by: Tom Curtin
Tom Curtin, Executive Director

Date: 3.13.14