

## MINUTES

Preservation Parks of Delaware County  
September 12th, 2014 –1:00 PM  
2656 Hogback Road, Sunbury, Ohio

**Attendees:** John Bader, Tony Benishek, Dan Boysel, Tom Curtin, Logan Dunn, Bonnie Houk, Sandra McBrearty, Ted Miller, Kyle Pace, Bruce Ruhl, Patrick Shirey, Mary Van Haaften, Dennis Welch, Todd Younkin

**Visitors:** Jeanna Burrell – Village Administrator, Galena  
Thomas Hopper – Mayor of Galena

**Call to Order:** The meeting was called to order by Chairman D. Boysel at 1:00 P.M.

**Adoption of Agenda:** D. Boysel moved to adopt the revised agenda. J. Bader seconded. All Board members voted aye.

**Approval of the August 7<sup>th</sup> 2014 Minutes:** J. Bader moved to approve the minutes. D. Boysel seconded. All Board members voted aye.

**Review of Monthly Budget Report:** D. Boysel moved to approve the monthly budget report and vouchers. J. Bader seconded. All Board members voted aye.

**Public Participation:** Jeanna Burrell and Thomas Hopper attended the meeting and presented a power point presentation. They requested a change in their CPIG (Community Park Improvement Grant) application to change their request from a new light and pole to replacing clay on their ball diamond. J. Bader moved to accept the exchange of projects not to exceed the \$6,000 that was approved in their grant application. B. Ruhl seconded. All Board members voted aye.

### **Park Updates:**

- Blues Creek restroom and sanitary wetland final punch list will be completed next week.
- Ottawa Creek park project received two bids that were over the estimate.
- The Deer Haven boardwalk project is budgeted and will move forward this year.
- The Simon Kenton Council at Camp Lazarus has contacted Preservation Parks about possibly making some improvements to the property including water line replacement and replacing the nature center.
- A new guard rail and kiosk are being installed at Shale Hollow Preserve.

- A couple of office changes were made at the District Office including moving a natural resources office to the annex and moving the accounting office to the Board meeting room.
- Flu shots are going to be offered this year to Preservation Parks employees and will be covered by Anthem.

**New Business:**

- B. Ruhl moved, J. Bader seconded the authorization of the 2015 Estimated Revenue Resolution 2014-300. All Board members voted aye.
- A draft of the proposed Purchasing Manual was discussed. No action taken.

**Department Reports:** Department reports were presented all questions were answered satisfactorily.

**Old Business:**

- The status of the Community Park Improvement Grant (CPIG) program was discussed. CPIG will be funded at \$50,000 level in 2015.
- Cell phone allowance was discussed. The Board would like a review of the requirements of each position to determine how they utilize the phone (phone, text, e-mail, pictures, etc.).
- The mission statement revisions were discussed. The staff will decide from one of the options and recommend it to the Board.

**Executive Session:** B. Ruhl moved, J. Bader seconded going into Executive Session at 2:24 p.m. for the purpose of discussing land acquisition and compensation of public employees, roll call was taken and the motion passed unanimously.

The Board came out of Executive Session at 2:46 p.m.

B. Ruhl moved, J. Bader seconded to approve Resolution 2014-302. All Board members voted aye.

J. Bader moved, B. Ruhl seconded to adjourn the meeting at 2:56 p.m. All Board members voted aye.