

Board Minutes October 13, 2016
Preservation Parks of Delaware County
3 PM Hogback Ridge Park

Attendees:

Board members: Bruce Ruhl, John Bader, Dan Boysel

Staff: Sue Hagan, Chris Roshon, Kyle Pace, Rich Niccum, Tony Benishek, Tyler Swartzlander,
Mary Van Haaften, Tom Curtin

Public: Amy Tovar

Call to order: B. Ruhl called the meeting to order at 3 PM, roll call was taken, all members voted aye.

Adoption of Agenda: D. Boysel moved to adopt the agenda, J. Bader seconded, all members voted aye.

Approval of Minutes: J. Bader moved to approve the September 8, 2016 minutes, B. Ruhl seconded, all members voted aye.

Budget Report: D. Boysel moved to accept the monthly budget report as presented, B. Ruhl seconded, all members voted aye.

Open to the Public: No comments.

Park Updates:

1. Emily Traphagen paving: The new asphalt driveway and parking lot are complete. Staff striped the parking stalls and reinstalled the parking blocks.
2. Deer Haven wetland construction: Grading and seeding is complete; staff will be installing logs and fallen trees to enhance the habitat for wildlife.
3. Perkins Observatory Educator Night: Eighteen individuals attended Educator Night on October 7 and are very excited about the project and the opportunity to create curriculum.

New Business:

1. Resolution 2016 – 340: Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor. D. Boysel moved to approve the resolution, J. Bader seconded and all members voted aye.
2. Delaware County Model Railroader's Trailhouse license agreement: J. Bader moved to approve a one year license renewal for contract year November 1, 2016 to November 1, 2017, D. Boysel seconded and all members voted aye.

Department Reports: Department reports were accepted as submitted.

Old Business:

1. Resolution 2016 – 341: To Increase PPDC's Credit Card Limit. D. Boysel moved to approve the resolution, which added the position of PPDC Park Police Sergeant to the list of credit card holders at the limit of \$500/month and increased the park district's total monthly credit card limit to \$14,000, J. Bader seconded and all members voted aye.
2. Credit Card Policy: T. Curtin presented the board with a revised credit card policy per Auditor of the State Bulletin 2016-004. J. Bader moved to approve the revised credit card use policy, D. Boysel seconded and all members voted aye.
3. Food Expenditure Policy: T. Curtin presented a revised policy to reflect annual budgeted amounts rather than a fixed amount. D. Boysel moved to approve the revised policy, B. Ruhl seconded and all members voted aye.
4. Community Park Improvement Grant (CPIG) Payment: D. Boysel moved to approve reimbursing Harlem Township \$9,550 as approved in their 2016 CPIG project, B. Ruhl seconded and all members voted aye.

Executive Session: B. Ruhl moved to go in to Executive Session at 3:46 PM for the purpose of discussing land acquisition, J. Bader seconded, roll call was taken and all members voted aye.

1. Land
2. Personnel

The Board returned to regular session at 4:17 PM. No action was taken.

D. Boysel moved to adjourn at 4:19 PM, B. Ruhl seconded and all members voted aye.