

## March 7, 2019 Board Meeting Minutes

### Preservation Parks of Delaware County 1 PM Deer Haven Park

**Attendees:**

Board: John Bader, Glenn Marzluf, Bruce Ruhl arrived at 1:23 PM

Staff: Bonnie Houk, Matt Simpson, Rich Niccum, Sue Hagan, Kyle Pace, Casey Smith, Dennis Welch, Tony Benishek, Chris Roshon, Tom Curtin

Public: Amy Tovar, Andy Zakrajsek, Brian Huber

**Call to order:** G. Marzluf called the meeting to order at 1:06 PM, roll call was taken, B. Ruhl was not in attendance for the roll call.

**Adoption of Agenda:** J. Bader moved to adopt the agenda as presented, G. Marzluf seconded, both members voted aye.

**Approval of Minutes:** J. Bader move to approve the minutes of the February 8, 2019 regular meeting as presented, G. Marzluf seconded, both members voted aye. J. Bader moved to approve the minutes of the February 19, 2019 special meeting as presented, G. Marzluf seconded, both members voted aye.

**Budget Report:** J. Bader moved to approve the monthly budget report as presented, G. Marzluf seconded, both members voted aye.

**Open to the Public:** None.

**Park Updates:** The Park District received a public records request from lawyers representing the defendant in a suit with the Village of Sunbury. Staff will work with the District's legal counsel to reply to the request.

**New Business:**

1. J. Bader moved to renew the Dental, Group Term Life, Long-term Disability and AD&D insurance with the Principal Insurance Company. G. Marzluf seconded, both members voted aye.
2. J. Bader moved to award the contract for design services for the office expansion at Deer Haven Lodge to Schorr Architects in the amount of \$20,500.00. G. Marzluf seconded, both members voted aye.
3. J. Bader moved to award the Char-Mar entrance drive paving contract to A & S Asphalt in the amount of \$38,211.50. G. Marzluf seconded, both members voted aye.
4. J. Bader moved to award Clarity Technology Services a one-year contract for IT services and software licenses in the amount of \$37,728.00. G. Marzluf seconded, both members voted aye.
5. G. Marzluf moved to rescind Resolution 2019-396 due to a textual inaccuracy, J. Bader seconded, both members voted aye.
6. J. Bader moved to approve Resolution 2019-400, a supplemental appropriation and transfer of funds which replaces Resolution 2019-396. G. Marzluf seconded, both members voted aye.

7. J. Bader moved to approve Resolution 2019-401, an advance and transfer of funds from the general fund to the NatureWorks Grant Program Fund. G. Marzluf seconded, both members voted aye.

Bruce Ruhl joined the Board meeting at 1:23 PM.

8. Staff have accepted ABC Engineers proposal for survey, engineering, bidding and construction services for the Trails End access drive, parking, and river access project in the amount of \$15,000.00. This is an informational update since the amount is below the level necessary for formal approval. The Board thanked the staff for keeping them apprised of the project's progress.

**Department Reports:** Accepted as presented.

**Old Business:**

1. Strategic Plan consultant Barbara Heller provided with Board with an overview of the plan and outlined the next steps in implementation.
2. G. Marzluf moved to declare the items included on the surplus property list had individual values of less than \$2,500.00 and were no longer of use to the Park District and are to be declared surplus property and disposed of per the surplus property policy. J. Bader seconded, all members voted aye.

**Executive Session:** B. Ruhl moved to go into executive session at 2:20 PM for the purpose of discussing land acquisition and compensation of park district employees. G. Marzluf seconded, roll call taken, all members voted aye.

The Board returned to regular session at 3:09 PM and took the following action:

G. Marzluf moved to authorize the Director to negotiate for land in Liberty and Berkshire Townships and in the Village of Sunbury. J. Bader seconded, all members voted aye.

The Board set the April meeting for the 19<sup>th</sup> at 1 PM at Hogback Ridge Park.

G. Marzluf moved to adjourn the meeting at 3:14 PM, J. Bader seconded, all members voted aye.

Respectfully submitted,



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Thomas Curtin, Executive Director



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Bruce Ruhl, Chair, Park Commissioner