

March 13, 2020 Board Meeting Minutes

Preservation Parks of Delaware County

1:00 PM Hogback Ridge Park

Attendees:

Board: John Bader, Glenn Marzluf, Bruce Ruhl absent, listened to meeting via Skype.

Staff: Rich Niccum, Matt Simpson, Bonnie Houk, Dennis Welch, Beth McCollum, Chris Roshon, Kyle Pace, Saundra McBrearty, Tony Benishek, Tyler Swartzlander, Mary Van Haaften, Tom Curtin

Public: Amy Tovar, Bob and Sue Postle, Irena Scott, Teresa and Dave Staats, Gary Budzak, and Pete McGinty (attended for logo update presentation only)

Call to order: The meeting was called to order at 1:01 PM, roll call was taken, Glenn Marzluf and John Bader present, Bruce Ruhl was absent; however, listened via Skype.

Adoption of Agenda: J. Bader moved to adopt the revised agenda, G. Marzluf seconded, both members voted aye.

Approval of Minutes: J. Bader moved to approve the February 7, 2020 Meeting Minutes, G. Marzluf seconded; both members voted aye.

Budget Report: J. Bader moved to approve the monthly budget report as presented, G. Marzluf seconded, both members voted aye.

Park Updates:

COVID-19 Preparedness. One of the best ways to keep from transmitting COVID-19 is to minimize the circumstances in which people interact in person. For this reason, the Park District will take the following measures:

- All PPDC buildings and restrooms will be closed to the public from 3/14 – 3/31
- All PPDC programs and events are cancelled from 3/13 – 3/31
- All reservations are cancelled from 3/14 – 3/31
- Park Operations and Law Enforcement will be put on a rotating work schedule to assure that park gates are opened/closed, trash pulled and removed
- Care and feeding of animals at GWF, DHP and HRP has been coordinated.
- All volunteer work, tasks and assistance will stop immediately now through 3/31
- PPDC staff with the capability can work from home from 3/14 – 3/31
- River Run Park and Gallant Farm will be closed (gates locked)
- Voting will occur next week at Deer Haven as planned; voters will enter through the rear doors. The public space will be cleaned more frequently throughout the day.
- All outside meetings should be postponed or conducted by phone or video conferencing

The Park District recognizes that people will need to get outdoors and is committed to providing this public service as long as it can safely do so.

The Park District is committed to taking care of its employees' personal situations and also meeting operational needs and responsibility to our customers. These plans are fluid and may be changed immediately based upon additional factors that we become aware. We will keep abreast of changes and continue to communicate our plans with employees, volunteers, and the public as things develop.

New Business:

1. J. Bader moved to approve Resolution #2020 – 443 an Advance and Transfer of Funds from the General Fund to the Clean Ohio Trail Fund. G. Marzluf seconded, both members voted aye.
2. J. Bader moved to approve Resolution #2020 - 444 Authorizing the Park District to apply for a NatureWorks Grant, obligate the funds necessary for completing the project, and authorizing M. Simpson to execute and file the application and provide all information and documentation required for the grant. The grant is for a shelter at Shale Hollow Park. G. Marzluf seconded, both members voted aye.
3. J. Bader move to award the Trails End Construction Contract to Strawser Paving Company in the amount of \$129,792.50 with a contingency up to the budgeted amount of \$160,000.00. G. Marzluf seconded, both members voted aye.
4. J. Bader moved to award the Alum Creek Stream and Floodplain Restoration Design Build contract to ERC / Burgess & Niple. G. Marzluf seconded, both members voted aye.
5. The I.T. Contract Award was tabled until the April Board meeting.
6. J. Bader moved to purchase a Skid Steer and Angle Broom attachment from Bobcat Enterprises of Hillard Ohio at State Contract prices in the amount of \$52,856.42. G. Marzluf seconded, both members voted aye.
7. J. Bader moved to name the currently unnamed tributary that flows through the Alum Creek property: McCammon Creek. G. Marzluf seconded, both members voted aye.
8. J. Bader moved to name the Alum Creek property: McCammon Creek Park. G. Marzluf seconded, both members voted aye.
9. M. Simpson presented the conceptual master plan for McCammon Creek Park.
10. J. Bader moved to approve Policy 05.09 Family Medical Leave. G. Marzluf seconded, both members voted aye.
11. J. Bader moved to declare taxidermy items surplus property and the items be made available for donation to other Park Districts. G. Marzluf seconded, both members voted aye.

Logo Update: In an effort to accommodate Pete McGinty's schedule the logo update was moved from old business and presented at this point in the meeting. In summary, the participants in the three Focus Group sessions overwhelmingly agreed that the proposed "Fox leaf" logo served to differentiate Preservation Parks from other park districts, would contribute to greater awareness of Preservation Parks, and that the Fox was an appropriate image for the logo.

Department Reports: Accepted as presented.

Open to the Public: A. Tovar expressed her disappointment that PPDC did not attend the LEAP meeting. T. Curtin explained that he was scheduled to attend; however, a family issue prevented his attendance. She also recommended that the Park District provide public programming during Black History month highlighting the contributions Black environmentalists have made throughout the world, suggesting the Deer Haven library as a venue. Additionally, she requested a copy of Pete McGinty's power point presentation; staff will provide the requested document.

Bob Postle rendered the opinion that the Fox image would remind people of dogs which would elicit a warm response.

Teresa Staats expressed her disappointment to see the park restrooms closed, as there will be a big draw for people to be outside as a result of the current health crisis.

Old Business:

1. Discussion of the Strategic Plan update – Year 2, Quarter 1 – will take place at the April Board meeting.
2. Logo Update – See above.

Executive Session: G. Marzluf moved to go into executive session at 2:27 PM for the purpose of discussing land acquisition and compensation of Park District employees. J. Bader seconded, roll call was taken, both members voted aye.

The Board returned to regular session at 3:13 PM and took the following action:

G. Marzluf moved to renew the Principle Insurance Plan for Long Term Disability, Dental (a 1.1% increase) and Life Insurance, which includes increasing the term life insurance policy for each employee from \$25,000.00 to \$50,000.00, resulting in a total premium increase of \$1,600.00 to the Park District per year. J. Bader seconded, both members voted aye.

G. Marzluf moved to require Board approval for increasing staff size, to approve the headcount of full-time and part-time staff, and to increase one full-time and one part-time employee. J. Bader seconded, both members voted aye.

Next Board Meeting Date: 1:00 PM, April 17 at Hogback Ridge Park.

Adjournment: G. Marzluf moved to adjourn at 3:20 PM, J. Bader seconded, both members voted aye.

Respectfully submitted,


Thomas Curtin, Executive Director


Glenn Marzluf, Chair, Park Commissioner