

April 12, 2022 Board Meeting Minutes  
Preservation Parks of Delaware County  
1:00 PM Hogback Ridge Park

**Attendees:**

**Staff:** Bonnie Houk, Beth McCollam, Matt Simpson, Zach Messinger, Dennis Welch, Tony Benishek, Kyle Pace, Chris Roshon, Claire Saniel-Banrey, Rich Niccum, Mary Van Haaften, Tom Curtin

**Board:** B. Ruhl, G. Marzluf, J. Bader

**Public:** Amy Tovar

**Call to order:** The meeting was called to order at 1:04 PM, roll call was taken, all members present.

**Adoption of Agenda:** G. Marzluf moved to adopt the agenda as presented, J. Bader seconded, all members voted aye.

**Approval of Minutes:** G. Marzluf moved to approve the minutes of the March 11 meeting as presented, J. Bader seconded, all members voted aye.

**Budget Report:** G. Marzluf moved to approve the monthly budget report as presented, J. Bader seconded, all members voted aye.

**Park Updates:** None.

**Open to the Public:** None.

**New Business:**

1. G. Marzluf moved to approve Resolution 2022 – 503 establishing a fund for the Clean Ohio Trail grant for the Ohio Erie Trail. J. Bader seconded, all members voted aye.
2. G. Marzluf moved to approve Resolution 2022 – 504 authorizing Matthew Simpson to execute and file an application for the H2Ohio Wetland Grant Program. J. Bader seconded, all members voted aye.
3. G. Marzluf moved to approve Resolution 2022 – 505 authorizing Matthew Simpson to execute and file an application for the NatureWorks Grant Program. J. Bader seconded, all members voted aye.
4. G. Marzluf moved to approve Resolution 2022 – 506 authorizing the Executive Director and Deputy Director to sign all documents related to deed/conveyance of land (2.627 acres) to Orange Township for the Bale-Kenyon Road widening project per the February 8, 2019 agreement with Orange Township. J. Bader seconded; all members voted aye.
5. G. Marzluf moved to renew and increase the Park District's Liability Insurance Limit to \$10,000,000 with the Public Entities Pool of Ohio. The additional coverage brings the renewal amount to \$65,575. J. Bader seconded; all members voted aye.
6. G. Marzluf moved to approve an IT Managed Service Provider Contract with Revolution Group for two years with two (2) additional one-year extension options in an amount not to exceed \$56,160 per year, assuming 36 users. J. Bader seconded, all members voted aye.
7. G. Marzluf moved to enter into a contract with Schooley Caldwell to design and engineer a new trailhead facility at the Sandel Legacy Trail the in a not-to-exceed amount of \$75,000.00. G.

Marzluf asked about future operational costs of the facility and recommended coordinating with the City of Sunbury on operations. J. Bader seconded; all members voted aye.

8. G. Marzluf moved to enter into a contract with Woolpert Inc. to design and engineer the entrance drive and parking lot at McCammon Creek Park in a not-to-exceed amount of \$49,000.00. B. Ruhl seconded; all members voted aye.
9. T. Curtin presented the residential lease that the Park District will assume when the District closes on Phase 2 of the Sandel property next month. G. Marzluf moved to approve the residential lease as presented. J. Bader seconded; all members voted aye.
10. G. Marzluf moved to approve the revised Purchasing Manual, which incorporates the District's sustainability goals. J. Bader seconded; all members voted aye.
11. G. Marzluf moved to accept a donation of equipment including Honda hydrostatic snow blower, Stihl handheld leaf blower, Echo handheld leaf blower, and Stihl hedge trimmer. J. Bader seconded; all members voted aye.
12. G. Marzluf moved to approve a vehicle purchase for the Education department in an amount not-to-exceed \$44,000. R. Niccum stated that the preference is for an electric truck that can be recharged overnight at Gallant Farm. Bader seconded; all members voted aye.
13. T. Curtin presented a request from Del-Co to install a water test well at McCammon Creek Park near Alum Creek. The test well would have a minimal impact on the park and would allow Del-Co to explore supplemental water supply to stay abreast the continued demand for water in the area. J. Bader moved to allow Del-Co to install a test boring and monitoring well and to park a flatbed truck near the service drive for up to 10 days on the property as requested. B. Ruhl seconded; J. Bader and B. Ruhl voted aye; G. Marzluf abstained.

**Department Reports:** Accepted as presented.

**Open to the Public:** None.

**Old Business:** None.

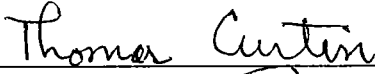
**Executive Session:** G. Marzluf moved to go into executive session at 2:18 PM for the purpose of discussing land acquisition. J. Bader seconded; roll call was taken, all members voted aye. J. Bader excused himself at 3:12 PM due to another commitment.

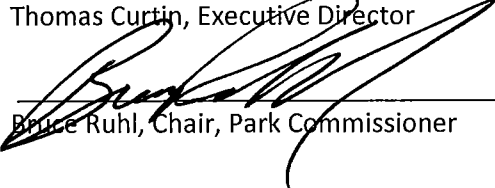
The Board returned to Regular session at 3:15 PM.

**Next Board Meeting Date:** May 19, 1 PM at Hogback Ridge Park.

**Adjournment:** G. Marzluf moved to adjourn the meeting at 3:16 PM, B. Ruhl seconded; G. Marzluf and B. Ruhl voted aye. J. Bader was absent.

Respectfully submitted,

  
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Thomas Curtin, Executive Director

  
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Bruce Ruhl, Chair, Park Commissioner